

Bright, flexible Conference and Training Rooms for Hire

Located at the business-end of Collins Street and close to all public transport, CIPS Australasia provides the ideal location and venue for training courses and conferences or off-site project or team meetings. CIPSA's modern facilities located in the Melbourne CBD provide an abundance of natural light in a corporate environment. Light refreshments (water, tea, mints, coffee, biscuits) are included in all bookings and a range of catering options are available on request.

Both rooms have direct access to a comfortable, modern break-out area featuring large LCDTVs (Foxtel) that can also be used for presentations (via prior arrangement).

The Training Room

The spacious training room caters comfortably for up to 24 people with flexible set-up options, including boardroom, classroom, U-shape or theatre style.

Facilities include:

Data-projector, flipcharts, electronic whiteboard, sound system, in-ceiling speakers, AV equipment, pens and notepads, laptop connection.

Pricing:

Half day \$360 **Full day** \$700



The Conference Room

A professional, private meeting space for smaller groups or teams.

Facilities include:

Data-projector, drop-down screen, laptop connection, flipcharts, pens and notepads.

Pricing:

Half day \$135 **Full day** \$300



CIPSA members receive a 10% discount on all bookings including on 'block bookings' (where three or more continuous days are booked).

Half day is 8.30am-12.30pm or 1.00pm-5.00pm. **Full day** is 8.30am-5.00pm.

All prices include GST. A 20% deposit is required to secure your booking. Any cancellation will forfeit the deposit amount. Catering is available upon request.

For bookings, availability or for further information please phone **1300 765 142** or **03 9629 6000**.

*Conferences,
Meetings,
Negotiations,
Training
Courses,
Seminars,
Events...*